

Forth District Salmon Fishery Board

Board Meeting of the Elected Proprietors held on 26th November 2014, 4.00pm

Venue: Harviestoun Country Hotel

MINUTES

Attendees: Fen Howieson (Chairman), Craig Gardner on behalf of Les Goodfellow (P), Scott Mason on behalf of Les Goodfellow (P), Mrs F Simpson (P), Tony Cameron (P), Alison Baker (C), Roy Robertson (C), George MacIntosh (C), William Anderson, Lisa Lawson & Kathryn Bontoft (Managed Estates)

(C – Co-optee, P – Proprietor or Rep)

Apologies: Ali Dickson, Joe McGarvie, Scott Nisbett

Others Present: Linton McBurnie (Scottish Canals)
Keith Mitchell (Clerk for the Leven Trustees)

1) New Actions

Item	Context	Owner
4 - Clerks Update	<p>Printed report was circulated prior to the meeting and William Anderson gave a brief summary.</p> <p>The Board were advised that the late payment charges will be refunded by way of a credit against the 2015 assessment as nobody has requested immediate refund.</p> <p>The Board were advised that catch data forms were arriving on a daily basis. Proprietors were asked to return the catch data forms before 30th November 2014. Any forms not received will be chased.</p> <p>William Anderson summarised the difficulty he had reconciling the accounts for the year 2013/2014. He advised that the accounts were now as up to date as possible and that the debtors looked to be around £700. It was agreed that assessments/reminders should be issued to the 2013/2014 debtors.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
4 - Chairman's Update	Fen gave a brief report of the Chairman's Summary. He will issue a final version for circulation to the Board.	Chairman
Boat Storage	Further correspondence will be sent to Mike Baillie-Hamilton requesting a formal lease for the boat storage at Cambusmore Estate.	Clerk
Conservation Policy	The Conservation of Salmon (Annual Close Time and Catch and Release) (Scotland) Regulations 2014 has to be circulated to all proprietors and Angling Associations prior to the start of the 2015 season.	Clerk

Bailiff's Update	<p>This was circulated prior to the meeting. Various matters were discussed by the Board. Further information from Bill has been added to the Bailiff Strategy. The final draft will be issued in due course.</p>	Chairman
	<p>An issue with anglers on the Stirling Council beats at Callander was discussed. Fen asked Scott Mason to ensure that all Stirling Council anglers carry their permits at all times as legally required.</p>	Scott Mason
	<p>Bill Cunningham had requested new boots for himself and t-shirts for all bailiffs totalling approximately £355.00. This was approved by the Board. Fen will advise Bill Cunningham.</p>	Chairman

2) Open Actions

Item	Context	Owner
4 - Chairmans Update	Fen advised that the accounts are now in order.	
4a) Draft FDSFB Annual Report 2013	<p>Draft FDSFB Annual Report 2013 has been issued and no further feedback had been received. The accounts extract (once approved) has to be included in the report. The final version will then be circulated, update on the website and issued to the Scottish Government.</p> <p>Tony Cameron suggested that a hard copy of the Annual Report should be available within fishing huts. Alison Baker suggested that something could be produced between RFFT and FDSFB . The Board agreed that relevant local sponsorship (to cover the cost of printing etc.) was acceptable.</p>	<p>Chairman</p> <p>Alison Baker</p>
4b) FDSFB Bailiffing Strategy	<p>Fen will sit down with Bill Cunningham and get strategy finalised.</p> <p>Tony Cameron raised the point of how Bill Cunningham is advised when there is a change of proprietor. The Board felt this was probably a Valuation Board issue. An up to date Valuation list will be requested from the Assessor. The up to date list should be available for the next Board meeting.</p> <p>Tony Cameron asked if the Teith Management Committee would be set up again. Fen advised there was no commitment as present.</p>	<p>Chairman</p> <p>Clerk</p>
4d) Report of the Wild Fisheries Review Panel	The report was discussed and considered by the Board. Alison advised she would be meeting with RAFTS and ASFB on Monday 1 st December and would raise any concerns. Any feedback has to be sent to Fen who will forward to ASFB. RFFT and FDSBD have to liaise on feedback.	Alison Baker / Chairman
5 – Final Payment to RFFT	This was discussed and approved by the Board. Managed Estates to arrange payment to the Trust.	Clerk
6 – Comments on Bailiff Strategy	<p>Fen asked for any comments/feedback to be submitted within one week.</p> <p>Scott Mason asked if the Board would consider a Forth Bailiff training day. Alison Baker suggested the training day could be held in Mike Baillie-Hamilton’s training room. Fen will ask Bill Cunningham to arrange.</p>	Chairman
8c) Stocking Advisory Note	<p>The Board agreed to adopt the policy. Fen to upload to website.</p> <p>Fen requested that the registers be made electronic and issued prior to Board Meetings for updating.</p>	<p>Chairman</p> <p>Clerk</p>

3) Closed Actions

Item	Context	Owner
2 – Minutes of Last Meeting	The minutes of the meeting of 17 th September were approved by the Board and signed off.	
4c) Asset Register	The Asset register has now been issued to Managed Estates.	
8 – Governance		
a) Register of Member’s Interest	The Register of Member’s Interest and Code of Good Practice was passed around and updated.	
b) Register of Complaints	There was no change to the register.	
9 – Financial Update	Printed report was circulated prior to the meeting. This was discussed and no action is required.	