

Minute of Quarterly Meeting held on 13<sup>th</sup> December 2017

Location: Dunblane Cathedral Halls, Dunblane

<b>Present:</b>	<b>Apologies:</b>
Fiona Simpson (Mandated Crown Estates) (FS) – Chair	Fen Howieson (Mandated Cambusmore) (FH)
John Mckenzie (Mandated Allan Water Angling Improvement Association) JM	Scott Mason (Mandated Stirling Council) (SM)
Bob Baird (Co-opted Anglers Rep) (BB)	Chris Thomas (Co-opted Anglers Rep) (CT)
	Tony Cameron (Leny) (TC)
	<b>Not Present:</b>
	Aly Dickson (Lanrick) (AD)
	Jason Walls (Co-opted Anglers Rep) (JW)
<b>In attendance:</b>	
Alison Baker – Clerk to the Board (AB)	One member of public

The meeting opened at 6.30pm – **open meeting**

Ref	Item	Action
<b>1.0</b>	<b>Apologies for absence</b>	
	Apologies were received from SM, CT, TC and FH	
<b>2.0</b>	<b>Minutes of the previous meeting</b>	
2.1	It was noted that the numbering of the previous minutes were wrong. AB to adjust. Otherwise the minutes of the previous meeting held on 22 <sup>nd</sup> August 2017 were agreed to be a true record of that meeting. Proposed by JM, seconded by BB.	<b>AB</b>
<b>3.0</b>	<b>Matters arising:</b>	
3.1	5.2 – Aged debtors were discussed. Managed Estates to continue to chase. <i>AWAIA to write to the Clerk outlining how it will manage the outstanding debt. The remaining debtors all have issues over ownership.</i>	<b>AB</b>
3.2	5.3 - The Clerk to contact Allan Water Angling and Improvement Association for further information. <i>See above.</i>	
3.3	5.4 - The Clerk confirmed she had been in discussion with the Valuation Boards on getting a download of the revaluation for the District. There had been some problems with this including reports that notices had not been received. The Clerk to pursue. <i>The issue of the no issuing of the valuation notices has been raised and all valuation offices have confirmed that they have been issued. Central has however used a different methodology to the other areas and this have been raised as a query. The Clerk and ME have now received downloads although they are in different formats. Once the process of collation has been undertaken further detail can be provided for the setting of the levy for 2018. AB to continue monitoring and chase as required.</i>	<b>AB</b>
3.4	6.4 – The Superintendents report was discussed. JM asked for some additional detail. The Clerk said she would speak with the Superintendent. <i>Further information had been included. The Clark to ensure that the Superintendent attends more meetings in future.</i>	<b>AB/LF</b>
3.5	6.5 - The Clerk agreed to discuss with the Superintendent options for a Forth DSFB opening day. The opening day arranged on the Allan Water (15th Feb) was seen as a great success. The Clerk to report back. <i>After discussion it was agreed that Moray Estates would be contacted to discuss whether they would host an opening event.</i>	
3.6	7.1 - The date of the next meeting is 22nd November. The format of the meeting was discussed. It was confirmed that the FDSFB had already had a public meeting in 2017 so there was no requirement for this. It was agreed that the AMQP would held at Dunblane Cathedrals Hall. There would be no public meeting. The Clerk to consider how to manage the meeting so	<b>AB</b>

	as to ensure that proprietors are given suitable opportunities to raise concerns and make comments without general public interference. <i>AMQP has by email agreement been moved to February. It was suggested that w/c 19<sup>th</sup> February would be suitable but not Monday or Friday. It was agreed that there would be a QM at 6pm, then a break with the AMQP starting at 8pm. There would be no public meeting following the AMQP to allow proprietors to feel they could speak more freely but there would be a public meeting in May for wider engagement. It was agreed to have the AMQP at Dunblane Cathedral Halls. AB to arrange.</i>	
<b>4.0</b>	<b>Governance</b>	
4.1	The register of actions taken by the RFFT and FDSFB in relation pollution incidents, consultations, requests for information etc is updated by the RFFT Biologist, however it has become quite unwieldy. It was agreed that the RFFT would review the document and ensure that is more easily accessible and look to make it available electronically. It was agreed that the Clerk would provide a brief report at each meeting on any main areas of interest. Clerk to <i>laisse</i> with RFFT.	
4.2	Main items of interest from the register: <ul style="list-style-type: none"> <li>a) There had been a fish kill on the Allan Water which was reported to SEPA, RFFT attended the incident, SEPA currently considering their options</li> <li>b) Inch Cape Wind Farm – off coast of Fife. Part of four applications for planning permission which were under judicial review following on from RSPB challenge. Planning has been upheld. RFFT have had meetings with the developers in conjunction with neighbouring DSFBs to discuss the discharge of the condition attached to the planning permission for the developer to contribute to migratory fish research. This should be an opportunity for some work both in the Firth and off the coast.</li> <li>c) Stirling Local Development Plan – FDSFB objected to a number of sites based on flood risk, potential damage to the SAC and potential impact on salmon fishing rights. The objections were considered by Scottish Government review panel. No sites were removed but additional conditions relating the SAC were attached to two sites. The comment was made about salmon fishing rights was that this is not a planning matter and that any infringement would have to be taken against the developer.</li> </ul>	
4.3	All members confirmed that they continued to abide by the Code of Practice.	
4.4	The Clerk reported that as part of the discussion about FMS becoming incorporated that a review was being undertaken on whether DSFBs should have a similar status. AB to report further when further information is available.	<b>AB</b>
<b>5.0</b>	<b>Financial Reporting</b>	
5.1	The Clerk distributed an update on the financial situation based on information from Managed Estates.	
5.2	It was confirmed that accounts for year end March 2017 had been received, these would be put to the Board at the AMQP. Hard copies were distributed- electronic versions to be sent out to other board members.	
5.3	It was confirmed that a number of items of equipment had been disposed of as being obsolete and that investment had been made in new equipment; including kayaks for habitat and bird surveying, new video camera, as well as PPE and equipment for volunteers.	
5.4	It was anticipated that the FDSFB would break even.	
<b>6.0</b>	<b>Reports</b>	
6.1	The Superintendents report was discussed. No actions.	
6.2	The Clerks report was discussed. No actions.	
6.3	The RFFT update report was discussed. No actions.	
6.4	It was confirmed that the Conservation Regulations had not yet been put to parliament and may not be until January. Informal discussion would indicate that the Forth rivers would not	<b>AB/LF</b>

	change from the draft issued for consultation. The issue of the impact of this type of delay on the management of fisheries has been raised with SG, with promises being made for next year.	
6.5	The Clerk confirmed that on the basis of the above that the Forth Conservation Codes would remain the same as last year. Addition voluntary local restrictions were being discussed with fisheries on the restrictions relating to man made structures and areas where additional conservation is required. AB to issue.	
<b>7.0</b>	<b>Date of the next meeting</b>	
7.1	The date of the next meeting to be agreed but would be the Annual Meeting of Qualified Proprietors and be at Dunblane Cathedral Halls.	<b>AB</b>
<b>8.0</b>	<b>AOCB</b>	
8.1	The Clerk outlined changes which the RFFT were proposing to make the organization more flexible. These had been agreed in principal at the last RFFT Directors meeting and would be formalized at the next RFFT AGM (February). The Clerk stated that the RFFT Directors had asked for the FDSFB feedback including any comments.	

Meeting closed at 9pm

Distribution:

- All Board Members
- Managed Estates – William Anderson (ME)
- Forth DSFB Superintendent – Lee Fisher