

Minute of Quarterly Meeting held on 22nd August 2017

Location: Dunblane Cathedral Halls, Dunblane

Present:	Apologies:
Fen Howieson (Mandated Cambusmore) – Chairman (FH)	
Tony Cameron (Leny) (TC)	Scott Mason (Mandated Stirling Council) (CG)
John Mckenzie (Mandated Allan Water Angling Improvement Association) JM	Aly Dickson (Lanrick) (AD)
Bob Baird (Co-opted Anglers Rep) (BB)	Fiona Simpson (Mandated Crown Estates) (FS)
Chris Thomas (Co-opted Anglers Rep) (CT)	
Jason Walls (Co-opted Anglers Rep) (JW)	Not Present:
In attendance: Alison Baker – Clerk to the Board(AB)	

The meeting opened at 6.30pm – **open meeting**

Ref	Item	Action
1.0	Apologies for absence	
	Apologies were received from SM, FS and AD	
2.0	Minutes of the previous meeting	
2.1	The minutes of the previous meeting held on 31 st May 2017 were agreed to be a true record of that meeting. Proposed by TC, seconded by JM.	
3.0	Matters arising:	
3.1	10.1 – The date of the next meeting is 22nd August and would be a standard quarterly meeting – venue to be confirmed. <i>Venue was confirmed</i>	
4.0	Governance	
4.1	The registers were reviewed and no updates are necessary.	
4.2	All members confirmed that they continued to abide by the Code of Practice.	
5.0	Financial Reporting	
5.1	The Clerk distributed an update on the financial situation based on information from Managed Estates. No comments received.	
5.2	Aged debtors were discussed. Managed Estates to continue to chase.	ME
5.3	The Clerk to contact Allan Water Angling and Improvement Association for further information.	AB
5.4	The Clerk confirmed she had been in discussion with the Valuation Boards on getting a download of the revaluation for the District. There had been some problems with this including reports that notices had not been received. The Clerk to pursue.	AB
5.5	There was a general discussion on the level of poundage. The Clerk confirmed that there appeared to be approximately 30% increase for the District as a whole but this was not universal. The poundage would probably not remain the same. Consideration should be given to the requirements of the Board and the setting of the budgets. The actual poundage was usually set in February therefore there was time for further discussion.	
6.0	Reports	
6.1	The Clerks Report was discussed – no actions noted.	
6.2	The Teith Bird Counts and Walkovers – A further call for volunteers has been made for the bird count in the Autumn.	

6.3	Callander Landscape Partnership – RFFT are working with LLTNP and others for the delivery of this project. Match funding is still required and the long term funding of the Aquatic Learning and Conservation Centre was discussed. It was acknowledged that revenue funding was difficult and both RFFT and FDSFB would need to consider this if the Centre was to continue longer than the HLF funding. Further information would be produced on ongoing costs and options for future funding. The Clerk also confirmed that as part of the CLP the RFFT would be hosting an apprentice. The Superintendent would also be part of the mentoring process.	
6.4	The Superintendents report was discussed. JM asked for some additional detail. The Clerk said she would speak with the Superintendent.	AB/LF
6.5	The Clerk agreed to discuss with the Superintendent options for a Forth DSFB opening day. The opening day arranged on the Allan Water (15 th Feb) was seen as a great success. The Clerk to report back.	AB/LF
7.0	Date of the next meeting	
7.1	The date of the next meeting is 22 nd November. The format of the meeting was discussed. It was confirmed that the FDSFB had already had a public meeting in 2017 so there was no requirement for this. It was agreed that the AMQP would held at Dunblane Cathedrals Hall. There would be no public meeting. The Clerk to consider how to manage the meeting so as to ensure that proprietors are given suitable opportunities to raise concerns and make comments without general public interference.	AB
8.0	AOCB	
8.1	No other business was discussed.	

Meeting closed at 8.45pm

Distribution:

All Board Members
 Managed Estates – William Anderson (ME)
 Forth DSFB Superintendent – Lee Fisher