

Minute of Quarterly Meeting held on 23rd February 2016
 Location: Forth Valley College, Drip Road, Stirling

Present:	Apologies:
Fen Howieson (Mandated Cambusmore) – Chairman (FH)	Fiona Simpson (Mandated Crown Estates) (FS) (part)
Tony Cameron (Leny) (TC)	George McIntosh (Co-opted Anglers Rep) (GMc)
Aly Dickson (Lanrick) (AD)	
Craig Gardner (Mandated Stirling Council) (CG)	
Roy Robertson (Co-opted Anglers Rep) (RR)	Not Present:
Scott Nisbet (Co-opted Anglers Rep) (SN)	Joe McGarvie (Netsmen Rep) (JM)
In attendance: Alison Baker – Clerk to the Board (AB) Scott Mason – Stirling Council Fisheries Officer (SM)	
1 member of the public	

The meeting opened at 4.00pm

Ref	Item	Action
1.0	Apologies for absence	
	Apologies were received from FS, GMc	
2.0	Minutes of the last meeting	
2.1	The last meeting was held 2 nd November 2015, minutes proposed by TC, seconded by FH and accepted as a true record.	
3.0	Actions from the previous minutes	
3.1	6.2 AB to forward further clarification on the new management of killing of salmon regulations. <i>Done and closed.</i> 6.10 AB confirmed that salmon netting below the Forth Rail Bridge (coastal waters) were to be prohibited for 3 years and netting above this point was catch and release. The issue of sea trout netting, salmon by-catch and how C&R would work in the netting context had been highlighted to MS – awaiting response. AB to follow up. <i>Further clarification has been sought from the Bailiff Development Group and a meeting arranged with SG and MS for 26th February has been arranged to get further information on this and other outstanding points – see later discussions.</i> 6.13 Assessment Update The outstanding assessments were discussed which totaled £3,006 (8 assessments). WA to pursue Fife Council, BP, Scottish Water and Blackford Farms. Tullis Russel and Deacon Industrial are either in administration or do not acknowledge ownership. WA to continue to pursue and update AB. <i>See later discussion.</i> 6.14 Recovery of interest was discussed. AB to contact ASFB/MS to find out the rate of interest which could be levied and to work with WA to ensure this is stated on the 2016 assessments with a clear date from which this would start. And that the legislation would be clearly stated. <i>Reconfirmed 8% in lieu of any further information from SG and to be actioned on Assessment invoices. AB to liaise with Managed Estates</i> 6.15 AB queried what happens to fisheries where owner go into receivership or do not acknowledge ownership. FS confirmed that this was dealt with a different section of the Crown and was not Crown Estates. FS to provide further information. Otherwise the last owner had to be traced. <i>To be followed up by AB with FS</i> 10.1 AB confirmed that she would set the dates for the meetings for the forthcoming year <i>Actioned and closed.</i>	AB FS
	Agenda items	
4.0	Governance	
4.1	Register of interests was circulated and updated	
4.2	Register of Complaints – None received	
4.3	Register of Code of Good Practice – no changes to the code and all confirmed accepted.	
5.0	Chairman's update	
5.1	The Chairman provided a brief update and handed over to the Clerk.	

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6.0	Clerks update	
6.1	AB presented the Clerk's report.	
6.2	The Board discussed the issues arising from the new regulations. AB to attend a meeting with Scottish Government and Marine Scotland on 26 th and report back to the Board. The Board remains concerned over the arbitrary basis of the conservation limits assessment and welcomed the involvement of Forth staff in the process.	AB
6.3	SM highlighted that the new bailiffs were 7 in total as there were also 2 further Stirling Council Bailiffs who had passed the exam.	
6.4	Revaluation 2017 – AB confirmed that she had received a number of queries from all four valuation offices. SM confirmed that Stirling Council had also been contacted.	
6.5	AB confirmed that all forms relating to FDSFB owned netting stations had been returned.	
6.6	Assessment updates: there were only a few outstanding assessments to be paid. The balance of cost over the income was discussed. It was agreed that AB would liaise with Managed Estates to endeavour to collect the remainder.	
6.7	AB confirm that she would be meeting with Managed Estates to discuss finalisation of account for FDSFB and also discuss any changes required for services to the FDSFB in 2016/17	AB
6.8	The Board acknowledged the pressure the changes at national level had on resources and AB to put forward a proposal as to how FDSFB and RFFT could resource these additional pressures without affecting current work.	
7.0	Bailiff's update	
7.1	AB presented a verbal report on enforcement. It was noted that the Superintendent had been able to spend more time on the Forth/Teith/Allan systems since the establishment of the Tyne/Esk hub.	
7.2	The Tyne/Esk hub was working well however further time and investment would be required to provide further training for the volunteers. AB to look into how this could be best delivered without impacting the Superintendents time.	
7.3	New warrant cards had been requested from ASFB. The Clerk and Superintendent had now established a short 'contact' which the volunteer bailiffs would be asked to sign when accepting the warrant card.	
8.0	Trust update	
8.1	AB presented a report from RFFT. The main projects were discussed.	
8.3	AB on behalf of RFFT requested a donation from the FDSFB for 2016/17 in line with previous years. This was discussed and it was acknowledged that the donation allowed RFFT to multiply the money several times. The donation was approved at the same level as previously at £60,000.	
9.0	Financial Update	
9.1	AB confirmed that once Managed Estates had completed the year end that she would report in more detail on the finances. Currently it looked like FDSFB would break even.	
9.2	The proposed budget was discussed and it was agreed that the poundage would remain the same for 106/17 assessment levy. AB to liaise with Managed Estates	AB
10.0	Date of next meeting	
10.1	Tuesday 24 th May 2016 – venue to be confirmed. This meeting would be followed by the Triennial Elections/Public Meeting	
11.0	AOB	
11.1	FH thanked the member of the public for attending.	
12.0	AOB open to the floor	
12.1	There was short discussion on how the Teith was fishing.	

Meeting closed at 6.00pm